

Supporting Families and Social Services

DONATION REPORT FORM

As per the conditions of our donation your organisation is required to provide a six monthly *or annual* report back to The Tindall Foundation. This form is a template for you to use to ensure that you provide the information as required by the Foundation.

FAILURE TO PROVIDE THIS REPORT ON TIME COULD JEOPARDISE FUTURE FUNDING APPLICATIONS

Please complete all sections. Supplementary information may be attached.

Organisation Details

Name of Organisation:		Date:	
Address:			
Contact Person:			
Phone:		Fax:	
Email:		Website:	

Project Details

Project Name:					
Tindall funding allocated:		Date allocated:		Report Due Date:	

Progress Report – see attached Donation Report Form Part 2

Please provide progress reports on the Part 2 form, highlighting any major changes and the reasons for them

- Achievement of Outcomes as per your application
- Compliance with all agreed Conditions and Agreements
- Achievement of Milestones as per your application within the timeline specified
- Knowledge acquired from your project so far that you can share with us
- Budget (Predicted & Actual)

Please provide any additional information that you would like us to know about the project to date (eg specific requests, media reports etc)

Applicants Declaration

I certify that the above information is true and correct and that all donation conditions have been adhered to.

Signed: _____

Name (please print): _____ Designation: _____

Supporting Families and Social Services

Donation Report Form Part 2
Name of Organisation _____

Planned Outcome	Measured By	% Expected Improvement	Improvements Achieved to date (include both amounts & description)

Compliance with all agreed Conditions and Agreements

Achievement of Timelines and Milestones as per your application

Knowledge Acquired

Budget (Predicted & Actual)

Please attach